

Lecture Timings:

8.00—10.00
10.30—12.30
2.00—4.00

Evening Session:

5.30 p.m.—7.30 p.m.

ENTRY REQUIREMENTS

ABE Level 4 Diploma

1. Holder of “O” Level London GCE Certificate with 4 passes
2. KCSE Certificate with minimum grade of D+
3. Any Equivalent accepted by the ABE Board
4. Assessment by College: English & Mathematics capacity

ABE Level 5 Diploma

- ABE Level 4 Diploma
- “O” Level with at least 2 years working experience
- London GCE “A” Level with at least 2 principal passes
- KCSE with Mean Grade C

ABE Level 6 Diploma

- ABE Level 5 Diploma
- A Degree from a recognized university

ABE Level 7 Diploma

- ABE Level 6 Diploma



JAFFERY INSTITUTE OF PROFESSIONAL STUDIES



Association of
Business Executives



Business Management

We Currently Offer Diploma in :

Level 4

Level 5

Level 6

Level 7

P.O. BOX: 82522, Vanga Road, Kizingo, Mombasa

Tel: 041-2315843,

Emails: registrar@jips.ac.ke info@jips.ac.ke

Website: www.jips.ac.ke

The only Accredited Centre in Kenya offering Level 7 !

What is ABE:

The Association of Business Executives provides flexible professional business qualification which can lead to University or help in developing your career. They develop business and management Diploma qualifications at Level 4, Level 5, Level 6 and Level 7. ABE qualifications provide progression routes to Bachelor Degree and Masters programmes worldwide.

The Introductory Level 4 Diploma takes 6 months after which each higher level takes a year.

Career Opportunities –Examples

Level 4 Diploma in Business Management:

Marketing Assistant, Administration Assistant, or Accounts Assistant

Level 5 Diploma in Business Management:

Marketing Executive, Management Trainee, or Secretary

Level 6 Diploma in Business Management:

Marketing Manager, Office Manager, or HR Manager

Programme Structure

Level 4 Diploma

Compulsory units

- Introduction to Business
- Introduction to Quantitative Methods
- Introduction to Business Communication
- Introduction to Accounting

Level 5 Diploma

Compulsory units

- Quantitative Methods for Business Management
- The Business Environment
- Financial Accounting
- Marketing Policy, Planning and Communication
- Organisational Behaviour
- Human Resource Management

Optional units (choose two from)

- Principles of Business Law
- Managerial Accounting
- Economics for Business
- Managing the Customer Relationship
- Entrepreneurship and Business Development

Level 6 Diploma

Compulsory units

- Corporate Strategy and Planning
- Managing in Organisations
- International Business Case Study

Optional units (choose two from)

- Strategic Marketing Management
- Strategic Human Resource Management
- Project Management
- Corporate Finance

ABE Level 7 Diploma

- Strategic Business Management & Planning
- Leadership Change & People Performance
- Research Methods & their Application to Marketing
- Cooperate Strategy, Governance & Ethics in Global Environment
- Management of Financial Resource and performance

Fees Structure:

Levels	Tuition Fee (per Paper)	Exam Fees	Reg. Fees	Annual Subscription
Level 4 Diploma	10,000	£30	£30	£25
Level 5 Diploma (Core Papers)	11,000	£40	£40	£25
Level 5 Diploma (Optional Papers)	11,000	£40	£40	£25
Level 6 Diploma (Core Papers)	13,000	£40	£50	£30
Level 6 Diploma (Optional Papers)	13,000	£40	£50	£30
Level 7 Diploma	17,000	£100	£200	£30

REGISTRATION: KSHS 3,000/= PAID ONCE & NON REFUNDABLE

CAUTION FEES: KSHS 2,000/= REFUNDABLE

COLLEGE RESOURCES: KSHS 3,000/= PAID EVERY SEMESTER